



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, JUNE 4, 2018, 6:00-7:55 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

Presentation/Question Time/Start Time

- |  | Presentation/Question Time/Start Time |
|--|---------------------------------------|
| I. <b>Call to Order</b>  | 1 min (6:00) (6:00)                   |
| • The Chair (Mr. Moulton) called the meeting to order at 6:00 pm   |                                       |
| II. <b>Pledge of Allegiance/Mission/Roll Call</b>  | 2 min (6:01) (6:01)                   |
| • Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Absent // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Absent // Mrs. Van Vleet) A quorum was present.  |                                       |
| III. <b>Approval of Agenda</b>   | 2 min (6:03) (6:02)                   |
| • <b>Motion: Ms. Littleton moved to approve the agenda.</b>  |                                       |
| • Discussion: None   |                                       |
| • <b><u>Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)</u></b>  |                                       |
| IV. <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)  | 5 min (6:05) (6:02)                   |
| • There were no comments from the audience   |                                       |
| V. <b>Celebrate TCA (TCA Promotional Video)</b>  | 5 min (6:10) (6:03)                   |
| Action: (Harris)   |                                       |
| Motion: (Info)   |                                       |
| Rationale: to highlight accomplishments of TCA students, staff, and parents  |                                       |
| • Dr. Sojourner showed the Board the final version of TCA's new Promotional Video  |                                       |
| • The video will be used at back to school nights, donor events, new parents nights, etc.  |                                       |
| VI. <b>Board Development (Legislative Update)</b>  | 10 min (6:15) (6:10)                  |
| Action: (Miller)   |                                       |
| Motion: (Info)   |                                       |
| Rationale: to provide the Board current information/practices/legislative updates that will enhance Board level training   |                                       |
| • Mr. Farmer (TCA Legal Representative) reviewed the following legislative actions that could affect TCA:  |                                       |
| ○ Software/Hardware grant funding  |                                       |
| ○ Induction program for schools  |                                       |
| ○ Prevent high schools from designing 6 year graduation programs   |                                       |
| ○ PERA changes approved by the legislature that affect current employees, schools, and retirees  |                                       |
| ○ State Board intervention areas within the school accountability system   |                                       |
| ○ Parent notification of employees charged with crimes   |                                       |
| ○ Federal school safety grants   |                                       |
| ○ Changes to rules for school medical distribution of marijuana  |                                       |
| VII. <b>Comments from the Board of Directors</b>   | 5 min (6:25) (6:22)                   |
| • Ms. Littleton enjoyed attending graduation and seeing the parents and students   |                                       |
| • Mrs. Van Vleet praised Mr. Jolly on his continuing efforts in producing the Palmarium; especially this issue that listed the many accomplishments of TCA's students and staff  |                                       |
| • Mr. Moulton enjoyed attending graduation where he saw all the great relationships that were developed over the years and the lifelong friendships that will continue past graduation. He also enjoyed being on the Washington D.C. trip and how well it was organized and the behavior of the students |                                       |
| VIII. <b>Report of the President &amp; Cabinet Spotlights</b>  | 5 min/5 min (6:30) (6:26)             |

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight President and cabinet activities (Pres., Ops, Academic Services, HR, and Advancement).

- Dr. Sojourner highlighted the following items from his report:
  - CP and Traditional High School will graduate on the same day next year (May 24, 2019)
  - Dr. Sojourner passed out a hard copy of the Palmarium for the Board to read especially noting all of the accomplishments TCA had this past year
  - An East Elementary 6<sup>th</sup> grade student recently wrote thank you notes to each of her teachers and administration, expressing her appreciation for what the staff members have done for her (kind, caring people)

IX. **Consent Agenda**

2 min (6:40) (6:29)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGamble)

1. April Financials

- **Motion: Mrs. Goin moved to approve the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

X. **Minutes: May 14, 2018**

3 min (6:42) (6:30)

Action: (Swanson)

Motion: (Vote) to approve the minutes for May 14, 2018

Rationale: to review and approve the minutes

- **Motion: Ms. Littleton moved to approve the May 14, 2018 Minutes with the following change and was seconded:**
  - **Remove Mr. Bennett from the Board Roll Call since he was not yet a Board Member.**
- Discussion: None
- **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

XI. **Discussion Agenda Items**

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **Operations Capital Construction Report (Monthly)**

5 min/5 min (6:45) (6:31)

Action: (Tubb)

Motion: (Info)

Rationale: to review progress on all TCA capital construction projects

- Mr. Tubb highlighted the following items from his report:
  - Currently all projects are under budget and on time
  - Staff members successfully moved out of the North Library and Elementary front office/health room to make way for the remodel
  - North Elementary Gym is near completion with wood flooring being installed in the next few weeks
  - Exterior of the auditorium/commons area is also nearly finished, and this summer the focus will be on the interior
  - Save the evening of Saturday, August 11, 2018, when TCA will have an open house for the new gym, auditorium, commons, and library

2. **Charter Review**

1 min/3 min (6:55) (6:33)

Action: (Tubb)

Motion: (Vote) to approve the Charter Agreement between TCA and ASD20

Rationale: to review and amend the Charter between TCA and ASD20

Rationale: to approve changes to the current year budget

- **Motion: Ms. Littleton moved to approve the Charter Agreement between TCA and ASD20 for the 2018-2019 school year and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

3. **Budget for next FY (2018-19)**

1 min/5 min (6:59) (6:34)

Action: (VanGamble)

Motion: (Vote) to approve the 2018-2019 TCA School Budget

Rationale: to review/amend/approve the budget for the 2018-19 school year

- **Motion: Mrs. Goin moved to approve the proposed budget, originally presented by the administration at the regular meeting of the Board on May 14, 2018, and again at the June 4,**

2018 regular meeting, be adopted by the Board of Directors this June 4, 2018, for the fiscal year beginning on July 1, 2018 and ending on June 30, 2019 and was seconded.

- Discussion: None
  - Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)
4. **New Policy on Naming Rights at TCA** 1 min/3 min (7:05) (6:36)  
Action: (Sojourner)  
Motion: (Vote) to approve new policy concerning naming rights and privileges  
Rationale: review and approve new guidelines on facilities naming rights
- **Motion: The Governance Committee moved to approve the new policy on Naming Rights at TCA.**
  - Discussion: None
  - Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)
5. **Donor Agreement** 1 min/3 min (7:09) (6:42)  
Action: (Sojourner)  
Motion: (Vote) to approve donor agreement  
Rationale: to review and approve donor agreement
- **Motion: Mrs. Goin moved to approve the donor agreement and was seconded.**
  - Discussion: None
  - Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)

### C. Board Level Reports

1. **Adopt a School (Board Member Assignments)** 5 min (7:13) (6:43)  
Action: (Board)  
Motion: (Info)  
Rationale: to allow Board members to adopt one of TCA's seven schools and report back to the Board on what they have learned in December and May
- Next year the Board members have adopted the following schools:
    - Central Elem.—Dr. Jennings
    - East Elem.—Mrs. Van Vleet
    - North Elem.—Mr. Moulton
    - Junior High—Mr. Bennett
    - College Pathways—Ms. Littleton
    - High School—Mr. Rudder
    - Cottage School—Mrs. Goin
2. **Appreciation Committee Annual Report** 5 min (7:18) (6:47)  
Action: (Van Vleet)  
Motion: (Info)  
Rationale: to review the appreciation practices across schools/campuses at TCA
- The Appreciation Committee reviewed the activities at each school designed to appreciate teachers and staff and noted the following:
    - Thank you to all the parents who donated items and volunteered at class events and lunches
    - Our staff feel appreciated throughout the year
    - TCA staff is very grateful and appreciative of what the TCA community does for them
    - Appreciation of our staff is one of the intangible reasons teachers enjoy teaching at TCA
3. **Training Committee Annual Report** 5 min (7:23) (6:57)  
Action: (Rudder)  
Motion: (Info)  
Rationale: to review New Board training and Board training accomplished during the year
- There was not a report due to Mr. Rudder's absence
4. **July 20 Working Session Agenda** 2 min/2 min (7:28) (6:58)  
Action: (Moulton)  
Motion: (Info)  
Rationale: to confirm the agenda for the July 20 Board working session
- There were no changes to the July 20 working session agenda

### D. Board Communication

- 1 min (7:32) (7:03)  
Action: Secretary  
Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution
- Capital Construction
  - Adopt a School

- **Appreciation Committee**

- E. Future Board Agenda Items** 5 min (7:33) (7:04)
1. Annual Meeting (Seat Board Members, Board Officer Elections, Board Picture), Aug, Moulton
  2. Charter Review (Signed Copy for Records), Aug, Tubb
  3. Strategic Plan Annual Review, (Vote), Aug, Moulton
  4. Board Agreement Signing/Conflict of Interest Disclosure/Executive Session Confidentiality Statement, Aug, Moulton
  5. Board/President Goals Determined, Aug, Sojourner
  6. President Designates 2 Cabinet Members as Emergency Replacements, Aug, Sojourner
  7. Board Committee Chair Assignments, Aug, Moulton
  8. Annual Giving Report; Stewardship Report, Fund Raising Plan for New Year/Current Update, Aug, Sojourner
  9. Board Meeting Policy, Aug, Moulton
  10. Grant of Authority, Aug, Moulton
  11. Voting Software, Littleton
- F. Closing Comments from the Board** 5 min (7:38) (7:06)
- **There were no closing comments from the Board.**
- G. Executive Session** 10 min (7:43) (7:07)
- Action: (Moulton)
- Motion: (Vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(e) TCA President Compensation
- Rationale: to review TCA's President's compensation for the 2018-2019 school year
- **Motion: Mr. Moulton moved to enter executive session pursuant to C.R.S. 24-6-402 (4)(e) TCA President Compensation and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- H. President Compensation** 2 min (7:53) (7:50)
- Action: (Moulton)
- Motion: (Vote) to approve TCA's President's compensation for the 2018-2019 school year
- Rationale: to ensure the President is adequately compensated for achieving TCA Board approved President Goals
- **Motion: Ms. Littleton moved to approve the President's compensation for the 2018-2019 school year and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- XII. **Adjournment** (Approx. 7:55 p.m.) (7:55) (7:52)
- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

Rich Bennett  
Board Secretary